

Vhi Dental

How to make a claim

Vhi Dental plans provide excellent cover for check-ups, exams and cleanings along with great benefits for more costly dental treatments like fillings and crowns.

We've now made it even easier for you to claim your benefits, either by: **Dentist Direct Pay** or **Pay & Claim**



Dentist Direct Pay

With Dentist Direct Pay there's no need for you to submit a claim. You only pay the dentist for the costs not covered by your plan.

1 Before visiting the dentist



Make your appointment with a dentist from the Vhi Dental Network*

You **MUST** phone Vhi Dental so we can confirm your cover to your dentist**

2 At the dentist



Attend your dentist for an exam, scale & polish and/or x-ray

Dentist sends treatment plan to Vhi Dental for approval

YES

IS FURTHER TREATMENT NEEDED?

NO



After treatment you **ONLY PAY** for the costs not covered by your plan

3 Sign the claim form



THAT'S IT!

Your dentist submits the claim to Vhi Dental, and we pay them directly

NOTE

* To avail of Dentist Direct pay you must select a dentist from the Vhi Dental Network, visit www.vhi.ie/info/dental_network.jsp

** You **MUST** phone Vhi Dental on **046 907 7337** (recommended 24 hours) before your appointment so we can confirm the benefit entitlements to yourself and your dentist

Pay & Claim

With Pay & Claim, you pay your dentist and then claim back your benefits from Vhi Dental.



1 Before visiting the dentist

Complete **Section A** of the claim form and bring it with you when you go to your dentist

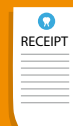


180

DAYS TO CLAIM
STARTING FROM
THE LAST DATE OF
TREATMENT IN ANY
COURSE

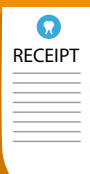
2 At the dentist

Following treatment pay your dentist and get a receipt. Get your dentist to fill out **Section B & C** of the claim form



3 Submit the claim

PLUS your
itemised
receipt



4 Payment

Claims are paid directly to your bank account within 10 working days



NOTE

- * Go online to download a Vhi Dental claim form from our member downloads section www.vhi.ie/pdf/claims/dental_claims2013.pdf
- ** Submit your fully completed claim form together with original payment receipts to **Vhi Dental Claims, Aria Insurance Services Limited, IDA Business Park, Navan, Co. Meath**

Contact our dedicated claims team on **046 907 7337**
or email vhidentalclaims@aria-assistance.com